|  |  |  |  |
| --- | --- | --- | --- |
| **APPRENTICESHIP RETURN FROM BREAK IN LEARNING / SUSPENSION FORM** | | | |
| **Apprentice Details** | | | | |
| Forename |  | Surname |  | |
| Student Number |  | Date of birth |  | |
| **Course Details** | | | | |
| Please confirm the course(s) to which the apprentice wishes to return. | | | | |
| Data Analyst Pathway | | | | |
| Use this if you are wishing to withdraw from a 2nd course. eg. Functional Skills | | | | |

**Date of Return from Break in Learning / Suspension**

|  |  |
| --- | --- |
| Date of Actual Return to Learning: |  |
| What evidence is being used to support the actual return to date of learning?  *Examples could include class attendance at university, SOL login or OJT.* | |
|  | |
| Remaining 20% Off-the-Job-Training hours |  |
| Revised Planned Learning End Date: |  |
| Revised Estimated EPA Date: |  |

**Documentation and Agreement of Employer and Apprentice**

|  |  |
| --- | --- |
| Please confirm a new Commitment Statement has been created and signed |  |
| Please confirm a copy of the new Apprenticeship Agreement has been received. |  |

**Form Completion – This form was completed by:**

|  |  |
| --- | --- |
| Name |  |
| Position |  |
| Email |  |
| Date |  |

**Once completed, the form must be emailed to:** [**student.registry@solent.ac.uk**](mailto:student.registry@solent.ac.uk)

* Form to be kept in the Apprentices Evidence Pack